Format of the meetings and progressing Work Items

Lionel Ferette
Some observations, remarks, ...

- There’s too many repetitive “Update on” presentation
- “I learn more about the other teams during coffee breaks than during the meetings”
- Many Action Items are actually carried out by the Secretariat
- Filling the agenda in a timely manner is a challenge
On Action Items

• Should be precise, with an end date
• Must be acted on!
• ... but it would be easier with more common projects
On Work Items

- There is little discussion about them
- Should we review them systematically?
On Presentations

• Some people need to know the agenda in order to justify their presence

• Lots of Last Minute requests
  • Please show up sooner!

• We all have interesting projects to tell the others about - we just forget about them because we live in them
On Meeting Format

• Should we make TF-CSIRT a giant coffee break?

• How about more Technical Seminar presentation and less Business Meeting?

• How about some fixed presentations and a part of “free time”, where teams could talk about anything (ala TI)?