



TITLE: TCS SUBSCRIBER AGREEMENT - TEMPLATE
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TCS Subscriber Agreement - Template

The Certificate Practice Statement (CPS) of the TERENA Certificate Service (TCS) is available at <http://www.terena.org/tcs/repository/>.

The CPS defines 'Member' as a National Research and Education Networking organisation from a country in Europe or neighbouring regions that is a national member of TERENA and that will be validating certificates as a Registration Authority for TERENA for the Member's Subscribers. It defines 'Subscriber' as an organisation that is part of the educational and research community of a country represented by a Member and that is being issued a certificate by TCS.

The CPS states that certificates can only be issued to a Subscriber after a contract - the 'Subscriber Agreement' - has been signed between the relevant Member and the Subscriber.

Some national TERENA member organisations may already have more general contracts in place with each of their connected institutions and may want to add the stipulations of the Subscriber Agreement to that contract. Other national TERENA member organisations may wish to have separate Subscriber Agreements with their Subscribers. It is to be expected that in most cases these contracts will be in the local language.

As regards the Subscriber Agreements, there will therefore be a lot of variety between countries. Nevertheless, the following issues should in any case be incorporated in the contracts that serve as Subscriber Agreements:

- that the Subscriber will abide by the use limitations of the certificates;
- that the Subscriber will follow the applicable Certificate Practice Statement in using the Certificates;
- that the Subscriber will review each certificate prior to use;
- that the Subscriber will obey the applicable law with respect to each certificate;
- that the Subscriber will ensure the accuracy of all information provided;
- that the Subscriber will maintain its private key as confidential information;
- that the Subscriber will cease using the certificate if it is revoked;
- that the Subscriber gives TERENA and the relevant Member the right to revoke a certificate on the basis of the stipulations in the TCS Certificate Practice Statement.

The following formulations can be used by Members when drafting the Subscriber Agreements to be signed by them and their Subscribers, although adaptations to national law may be necessary. Members may want to add additional conditions.

- 1) *The Subscriber is responsible that its staff and representatives involved with the TERENA Certificate Service (TCS) read and understand the terms and conditions in the TCS Certificate Practice Statement (CPS) and associated policies that are published in the TCS repository at*

<http://www.terena.org/tcs/repository/>. The Subscriber agrees with these terms and conditions.

- 2) *The Subscriber shall follow the practices and procedures described in the TCS CPS, and shall act in accordance with the conditions imposed on Subscribers by the CPS.*
- 3) *The Subscriber is responsible to use TCS certificates only for legal and authorised purposes in accordance with the suggested usages and practices in the CPS.*
- 4) *The Subscriber shall not install and use an issued certificate until after the Subscriber has reviewed and verified the accuracy of the data in the certificate. Subscriber is responsible to cease using a certificate if any information in it becomes misleading, obsolete or invalid.*
- 5) *The Subscriber is responsible to provide correct and accurate information in its communications with the Member. Subscriber is responsible to alert the member if at any stage while a certificate is valid, any information originally submitted has changed since it had been submitted to the Member.*
- 6) *The Subscriber is responsible to make reasonable efforts to prevent the compromise, loss, disclosure, modification or otherwise unauthorised use of the private key corresponding to the public key published in a certificate. Subscriber is responsible to request the revocation of a certificate in case of an occurrence that materially affects the integrity of a certificate.*
- 7) *Certificates issued to Subscriber may be revoked by the Member or TERENA according to the conditions indicated in the TCS CPS.*
- 8) *The Subscriber is responsible to cease using a certificate if it has expired or has been revoked.*
- 9) *The Subscriber is responsible to obey the applicable law with respect to each certificate.*