1. **Welcome and Apologies**

At the time of writing, no apologies for the GA meeting had been received yet. Any apologies will be announced verbally in the meeting.

Any persons attending the GA meeting representing a TERENA member with proxy will be announced verbally at the start of the meeting.

*The GA is asked to note this information.*

2. **Approval of Agenda – GA(14)011**

The draft agenda for the 42nd GA meeting is attached - GA(14)011.

*The GA is asked to approve this agenda.*

3. **Minutes of the 41st General Assembly meeting, Lisbon – GA(14)009**

A first draft of the minutes of the 41st GA meeting was circulated to the GA members shortly after that meeting, for possible corrections.

*The GA is asked to approve these minutes.*

There were no action items arising from the 41st General Assembly meeting.

4. **Membership Matters**

   (a) **Admission of new members – GA(14)008**

An application for associate membership has been received from OwnCloud, Inc. OwnCloud is headquartered in the US, with its European headquarters in Germany. It offers a cloud-based file sharing solution, but in the company’s own cloud. TERENA has brokered a discount scheme for TERENA members with OwnCloud.

*The GA is asked to admit OwnCloud, Inc. an Associate Member, effective from receipt of the membership fee for the first year.*

The GA is asked to note that Mr. Christian Schmitz will be the representative and Holger Dyroff will be the substitute representative of OwnCloud to the TERENA General Assembly.

   (b) **Changes in membership – GA(14)001**

*The GA is asked to note the resignation of Juniper Networks from TERENA, effective 30 December, 2013.*

It is hoped that at some point in future, it will become possible for Juniper Networks to join the association again.

   (c) **Changes in representative - GA(14)002, GA(14)007**

UNINETT has appointed Tor Holmen as the new representative, replacing Petter Kongshaug. Ingrid Melve has been appointed substitute representative, replacing Tor Holmen.

Google has appointed Mr. Michel Benard as the new representative, replacing William Florance. William Florance will continue as substitute representative, replacing Robin Morgan.

*The GA is asked to note the information.*
(d) **Outstanding membership fees – GA(14)012**

The outstanding membership fees per 7 May 2014 are listed in the attached document – GA(14)012.

The TERENA member organisations with outstanding membership fees are asked to pay their debts as soon as possible, also in order to avoid further late-payment charges.

*The GA is asked to note the information.*

5. **TERENA Formal Matters**

(a) **Adoption of the TERENA Financial Accounts 2013 – FIN(14)002**


In October last year, the GA appointed the firm of Baker Tilly Berk as the auditors for the 2013 and 2014 accounts. As required by the Statutes, article 14.4, Baker Tilly Berk audited the accounts and their auditors' report is included in the TERENA Financial Report 2013. TERENA Treasurer Marko Bonač met with the auditors to discuss the accounts and the auditors' findings.

In the GA meeting in Geneva in October last year, an outlook was presented for 2013, predicting a surplus of 128 k€ (document GA(13)025). The complementary notes for that GA meeting cautioned that "the experience of previous years has taught that the final result of the year may well differ from today's expectations by some 40 or 50 k€".

The end result for 2013 differs indeed from the prognosis in October, showing a surplus of 91 k€, which is still better than the originally budgeted deficit of 117 k€, but not as much as had been predicted. A closer examination of the accounts shows that both income and expenditure were higher than predicted, due to a higher than expected activity level in the Secretariat in the last quarter of 2013.

As in earlier years, this year’s presentation of the accounts contains two complementary presentations: one that presents the expenditure by **cost category** (including costs such as personnel costs, administrative costs, travel costs) and another by **project**.

The **cost category** presentation (which starts on page 6 of the document) shows the expenditure on the various cost categories (personnel, office costs, etc.) together.

The **project** presentation in the 2013 accounts (which starts on page 18 of the document) is very similar to the presentation of earlier years. (A more detailed explanation of the project presentation was provided in the complementary notes for the Prague GA meeting, still available at [http://www.terena.org/about/ga/ga35/CompGA35-5.pdf](http://www.terena.org/about/ga/ga35/CompGA35-5.pdf).)

The income and expenditure categories in the presentation by cost category are not exactly the same as those in the presentation by project.

*The GA is asked to adopt the TERENA Financial Accounts 2013.*

(b) **TERENA Annual Report 2013, including Secretariat report – GA(14)013**

The Statutes (articles 14.3 and 15.1.a) state that the Annual Report shall include a report on the Secretariat. As in previous years, the Annual Report is in two parts: a general report, which is thought to be interesting for a wider public and is therefore published as a booklet, and the Secretariat report, which is considered more interesting to the GA than to the general public.

Report builds on the format introduced last year and is being published only as an on-line publication. The Secretariat report is included with this mailing.

**The GA is asked to approve both parts of the Annual Report.**

(c) **Notice of Termination of TERENA membership**

As shown in the table presented at agenda item 4d, there is one TERENA member organisation that has not yet paid its membership fees for 2012, 2013 and 2014, namely BREN (Bulgaria).

In 1996 the TERENA General Assembly adopted the procedure for the collection of TERENA membership fees (see [http://www.terena.org/about/ga/minutes/gaannex3-96-05.txt](http://www.terena.org/about/ga/minutes/gaannex3-96-05.txt)). The last point of this procedure is as follows:

*In the case of nonpayment of TERENA membership fees during two years, Article 9.1.c. of the TERENA statutes will be invoked. The General Assembly, in their Annual (May) meeting, will decide about termination of this membership.*

Article 9.1 of the TERENA statutes says:

*Membership shall terminate:*

- **a.** upon the member ceasing to exist pursuant to the Laws of its country of incorporation or, the member being a private individual, upon death;
- **b.** upon the resignation of a member;
- **c.** upon notice of termination given by TERENA. Such notice may be given if the country of a member, as defined in article 5, has ceased to exist, if a member fails to fulfil their statutory obligations towards TERENA, or if TERENA, in the opinion of the General Assembly, cannot reasonably be expected to allow the membership to continue;
- **d.** by expulsion, which shall only be applied if a member acts in violation of these Statutes or of any regulation or resolution of TERENA, or unreasonably prejudices the interests of TERENA.

In the past year the Acting TERENA Secretary-General has discussed BREN’s membership of TERENA and the outstanding membership fees several times with both the Chair and the CEO of BREN. He was informed by them that BREN has obtained an agreement for the Bulgarian Government, who is already responsible for paying BREN’s subscription for GN3plus, to pay directly and fully BREN’s outstanding debts to TERENA, together with the membership fee for 2015 in early 2015.

As was done in similar cases, it is proposed to terminate BREN’s TERENA membership by a certain deadline. Normally, the deadline issued would be September 1st. However, in view of the discussions with BREN and the agreement mentioned above, it is proposed to give BREN a longer deadline, until 31 March 2015, unless at least one year of the outstanding debt is paid before that date.

*The GA is asked to decide that BREN will receive a notice of termination of TERENA membership, specifying that its TERENA membership will be terminated automatically on 1 April 2015, unless payment of at least one year of the outstanding membership fees has taken place before that date.*

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